

Columbia State Community College
Columbia Campus
Jones Student Center Rm. 130
1665 Hampshire Pike, Columbia, TN 38401

Testing Services
Phone: 931.540.2821, 931.540.2569
Fax: 931.560.4113
TestingServices@ColumbiaState.edu

Test Proctoring Cover Form

Instructor Name: _____

Course Name/Number: _____

Test Title or #: _____

Instructor Phone #: _____ Email: _____

Person designated to receive completed test: _____

Student Name: _____

Student ID: _____

Test Instructions

Exam Deadline: _____ Amount of Time for Testing: _____
If ADA student is extended time included? YES NO N/A

Students write answer on:	Scan Form	Exam
	Blue Book	Computer
Testing aids allowed:	None	Calculator
	Scratch Paper	Text
	Notes	

Special Instructions or Accommodations: _____

For Testing Services Use Only

Student Signature: _____

Date Test Taken: _____

Proctor Signature: _____

Date Proctored: _____

Start Time: _____

End Time: _____

Test: _____ Computer _____ Paper

Clifton Campus
795 Main Street
Clifton, TN 38425
931-676-6966
Clifton@ColumbiaState.edu

Lawrence Campus
1620 Springer Road
Lawrenceburg, TN 38464
931-766-1600
Lawrenceburg@ColumbiaState.edu

Lewisburg Campus
980 S. Ellington Pkwy
Lewisburg, TN 37091
931-359-0351
Lewisburg@ColumbiaState.edu

Williamson Campus, Rm 323
1228 Liberty Pike
Franklin, TN 37067
615-465-5717, 615-465-5719
ProctoringWilliamson@ColumbiaState.edu