



Request for Academic Fresh Start

Student Name _____ Date _____

Last Term Attended _____ Student ID _____

Degree and Major _____

To be eligible for the Academic Fresh Start, a student must meet the following criteria:

1. The student must be separated from all collegiate institutions for at least four (4) years.
2. Any time after the readmission or admission as a degree-seeking student, the student must meet with an advisor and develop an academic plan of study. **The Request for Academic Fresh Start and a copy of the academic plan of study will be forwarded to the Vice President for Academic Affairs for approval.** The student may be granted a Fresh Start only once.
3. Once the Academic Fresh Start has been granted, the student's permanent record will remain a record of all work; however, courses taken and previously failed will be excluded from the calculation of the QPA/GPA. Courses with a D grade will also be excluded from the calculation when a grade of C or better is required in the student's current major. QPA, GPA and credit hours will reflect courses for which passing grades were earned and retained.
 - i. Retained grades will be calculated in the Fresh Start QPA/GPA.
 - ii. Courses with D or F grades must be repeated at the institution when they are required in the student's current major. All remaining courses for the current degree objective must be completed at the institution. No transient credit will be accepted after invoking Academic Fresh Start.
 - iii. The application of retained credit toward degree requirements will be determined by the requirements currently in effect at the time the academic renewal status is conferred on the student. Specific program regulations must also be met.
 - iv. Previously satisfied Assessment and Placement Program requirements will not be forfeited.
4. The student will apply for the Fresh Start with the understanding that all TBR institutions will honor a Fresh Start provision granted at another TBR institution. The student should also signify understanding that non-TBR institutions may not accept the QPA/GPA as it is calculated with the Fresh Start.
5. This policy is independent of financial aid regulations. Financial aid requirements at the time of application will apply. Therefore, a Fresh Start applicant should check with his/her financial aid officer for guidance.

I have read and understand the above requirements. I wish to apply for an Academic Fresh Start beginning with the _____ semester. (Please include the year.)

Applicant's Signature _____ Date _____

Approval to grant an Academic Fresh Start:

[1] Advisor _____ Date _____

[2] Vice President for Academic Affairs _____ Date _____

[3] Director of Records _____ Date _____