



How to Locate Distance Education Classes in the Schedule (Self-Serve Banner)

Directions: Review the descriptions below. To locate one of our distance education class offerings, select the type of class you're interested in and follow the directions below.

1. **Desktop Video Conferencing (DVC):** Desktop Video Conferencing (DVC) classes are when students and the instructor communicate, live, via a web conferencing tool at a specified day/time. To find a DVC course in the Course Schedule:

From Look Up Classes screen use the Advanced Search option:

A screenshot of the Banner navigation bar. It features the Columbia State Community College logo on the left. To the right of the logo are five tabs: 'Personal Information', 'Volunteer', 'Student' (which is highlighted in blue), 'Faculty Services', and 'Employee'. Below the tabs is a search bar with the text 'Search' on the left, a text input field in the middle, and a 'Go' button on the right.

Look Up Classes

Use the selection options to search the class schedule. You may choose any combination of options. Select at least one Subject. Select Class Search when your selection is complete.

? Use the **Advanced Search** option to search by campus location, part

Subject:

Accounting (ACCT)
Admin Prof Tech (ADMN)
Agriculture (AGRI)
Anesthesia Tech (ANES)
Anthropology (ANTH)
Art (ART)
Art Performance (ARTP)
Astronomy (ASTR)
Biology (BIOL)
Business (BUSN)

Course Search **Advanced Search**

Select subject and enter course number then select Instructional Method of “Desktop Video Conferencing” to see all course sections available in this format. For example, if we wanted to see all the ENGL1010 DVC sections, we would enter this and click “Section Search”:

Subject: Education, (EDUC)
Electrical Engr Tech (EETC)
Engineering (ENGR)
Engineering Svst Tech (ENST)
English (ENGL)
English Second Language (ESL)
Film Crew Technology (FCT)
Fire Science (FIRE)
French (FREN)
General Technology (GENT)

Course Number: **1010**

Title:

Instructional Method: Desktop Video Conferencing
Hybrid
Independent Study

Credit Range: hours to hours

Campus: All
Brentwood High School
Clifton Campus Site

Part of Term: All
Non-date based courses only
1st 10 weeks
1st 7 weeks

Instructor: All
Basile, Jacquelyn Marie
Benns, Lacey M

Session:
Start Time: Hour 00 Minute 00 am/pm am
End Time: Hour 00 Minute 00 am/pm am
Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thur ☐ Fri ☐ Sat

Section Search Reset

And the result page could look like this:

Sections Found
English (ENGL)

Select	CRN	Subj	Crs#	Sec	Comp	Cred	Title	Days	Time	Cap	Act	Rem	Instructor	Date (MM/DD)	Location	Attribute
NR	80360	ENGL	1010	BR1	OAJ	3.000	English Composition I	TWR	08:32 am-09:19 am	25	0	25	IRA	08/23-12/10	IRA	Live Streaming via Zoom
NR	80851	ENGL	1010	BR2	OAJ	3.000	English Composition I	TWR	07:40 am-08:27 am	25	0	25	IRA	08/23-12/10	IRA	Live Streaming via Zoom

2. **Hybrid Courses:** "Hybrid" is the name used to describe a course that combines the best of both options by combining both in-the-classroom instruction with online instruction. In a hybrid course, 50% of the learning takes place in live, synchronous meetings face to face with the instructor and 50% takes place in the online classroom. To locate these classes:

Subject: Education, (EDUC)
Electrical Engr Tech (EETC)
Engineering (ENGR)
Engineering Syst Tech (ENST)
English (ENGL)
English Second Language (ESL)
Film Crew Technology (FCT)
Fire Science (FIRE)
French (FREN)
General Technology (GENT)

Course Number: 1010

Title:

Instructional Method: Desktop Video Conferencing
Hybrid
Independent Study

Credit Range: hours to hours

Campus: All
Brentwood High School
Clifton Campus Site

Part of Term: All
Non-date based courses only 1st 10 weeks
1st 7 weeks

Instructor: All
Basile, Jacquelyn Marie
Benns, Lacey M

Session:
Start Time: Hour 00 Minute 00 ar
End Time: Hour 00 Minute 00 ar
Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thur ☐

Section Search **Reset**

With search results like this:

Sections Found													
English (ENGL)													
Select	CRN	Subj	Crs#	Sec	Comp	Cred	Title	Days	Time	Cap	Act	Rem	Instructor Date (MM/DD)
NR	81064	ENGL	1010	C96	O2M	3.000	English Composition I	M	06:00 pm-08:15 pm	25	0	25	TBA 10/13-12/10
													TBA Live Streaming via Zoom and Hybrid Course and Supplemental Course
NR	80624	ENGL	1010	F92	OAM	3.000	English Composition I	M	08:00 am-09:20 am	25	0	25	TBA 08/23-12/10
													TBA Live Streaming via Zoom and Hybrid Course

3. **Online Course (Web Asynchronous):** Students taking online courses have 24/7 access to the course syllabus, lectures, assignments, discussions, quizzes, file sharing and group collaboration. To locate these classes:

Subject: Education, (EDUC)
Electrical Engr Tech (EETC)
Engineering (ENGR)
Engineering Syst Tech (ENST)
English (ENGL)
English Second Language (ESL)
Film Crew Technology (FCT)
Fire Science (FIRE)
French (FREN)
General Technology (GENT)

Course Number:

Title:

Instructional Method: Cmptr Based Interactive Media
ColumbiaState WEB-Asynchronous
Conventional Methodology

Credit Range: hours to hours

Campus: All
Brentwood High School
Clifton Campus Site

Part of Term: All
Non-date based courses only 1st 10 weeks
1st 7 weeks

Instructor: All
Basile, Jacquelyn Marie
Benns, Lacey M

Session:
Start Time: Hour Minute
End Time: Hour Minute
Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thur

With search results like this:

Sections Found															
English (ENGL)															
Select	CRN	Subj	Crs#	Sec	Comp	Cred	Title	Days	Time	Cap	Act	Rem	Instructor	Date (MM/DD)	Location Attribute
NR	80041	ENGL	1010	C90	Z0Z	3.000	English Composition I		TBA	25	0	25	TBA	08/23-12/10	TBA Internet Online Course
C	80973	ENGL	1010	C91	Z0Z	3.000	English Composition I		TBA	0	0	0	TBA	08/23-12/10	TBA Internet Online Course

4. **TNeCampus Course (Web Asynchronous):** Students taking TN eCampus courses have 24/7 access to the course syllabus, lectures, assignments, discussions, quizzes, file sharing and group collaboration. TN eCampus courses provide students with additional opportunities to take courses that fit their schedules and are offered in collaboration with the Tennessee Board of Regents (TBR).

Subject: Education, (EDUC)
Electrical Engr Tech (EETC)
Engineering (ENGR)
Engineering Syst Tech (ENST)
English (ENGL)
English Second Language (ESL)
Film Crew Technology (FCT)
Fire Science (FIRE)
French (FREN)
General Technology (GENT)

Course Number: **1010**

Title:

Instructional Method: **TNeCampus-WEB Asynchronous UG**
Two-way video and Audio

Credit Range: hours to hours

Campus: All
Brentwood High School
Clifton Campus Site

Part of Term: All
Non-date based courses only
1st 10 weeks
1st 7 weeks

Instructor: All
Basile, Jacquelyn Marie
Benns, Lacey M

Session:
Start Time: Hour 00 Minute 00 am/pr
End Time: Hour 00 Minute 00 am/pr
Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thur ☐ Fri

Section Search **Reset**

With search results like this:

Sections Found
English (ENGL)

Select	CRN	Subj	Crs#	Sec	Comp	Cred	Title	Days	Time	Cap	Act	Rem	Instructor	Date (MM/DD)	Location	Attribute
C	80462	ENGL	1010	R01	02R	3.000	English Composition I		IBA	0	0	0	IBA	08/23-10/08	IBA	TN eCampus (1st 7 weeks)
NR	81702	ENGL	1010	R25	02R	3.000	English Composition I		IBA	99	0	99	IBA	10/13-12/08	IBA	TN eCampus (2nd 7 weeks) and Supplemental Course
NR	81767	ENGL	1010	R35	02R	3.000	English Composition I		IBA	99	0	99	IBA	09/27-12/08	IBA	TN eCampus (10 week term) and Supplemental Course
C	80039	ENGL	1010	R50	02R	3.000	English Composition I		IBA	0	0	0	IBA	08/23-12/08	IBA	TN eCampus
NR	80610	ENGL	1010	R80	70R	3.000	English Composition I		IBA	99	0	99	IBA	08/23-12/08	IBA	Must pair with ENGL 0810 and TN eCampus

PRO TIP: Note that for TN eCampus classes, the Section number starts with “R”. Each of these designations has a specific meaning:

R01 = first 7 weeks of the term

R25 = second 7 weeks of the term

R50 = full 15 weeks of term

R80 = Learning Support and must be paired. Check with your Advisor.